

Quality Control Practical Exam

TASK: Conduct a Quality Control inspection of a urinalysis collection and correct all discrepancies.

CONDITION: You have just completed a 10% urinalysis collection of your unit (18 specimens collected). Your DD Forms 2624, Testing Registers, specimens, and certificates of correction are available. Note: For the purpose of this exercise the completed specimen bottle labels will be the specimens (viewed in presentation); assume all specimens with a completed label have sufficient quantity. Also note that for this exercise your Name is Brian Halder and your initials are "BH".

The following additional information is provided:

1. SFC Archie Conrad and SPC John Tuazon were unavailable for testing.
2. PFC Jake Extra was unable to provide a complete specimen on his first attempt, but was successful on the second.
3. Archie Brooks is a SGT not a SPC
4. PVT Dennis Jack's SSN was incorrect; the correct SSN is 000-33-3021.
5. UIC is W2LAAA and BAC is FC 32
6. You will be shipping the specimens to the laboratory by regular mail (United States Postal Service (USPS)) on the collection day.

STANDARD: Properly identify and correct all discrepancies IAW AR 600-85.

SPECIMEN CUSTODY DOCUMENT - DRUG TESTING						A. LABORATORY CONDUCTING TESTING	
1. SUBMITTING UNIT Fort Swampy ASAP Bldg 1234 Gator Ave Fort Swampy, LA 98765			2. ADDITIONAL SERVICE INFORMATION (SECOND ECHELON) 1/16th INF 160 Swamp Rat Lane, Fort Swampy, LA 12345 (555)-111-5676				
3. BASE/AREA CODE	4. UNIT IDENTIFICATION CODE	5. DOCUMENT/BATCH NUMBER	6. DATE SPECIMEN COLLECTED YYYY MM DD		B. BATCH NUMBER	C. REPORT OF RESULTS	
	W	0001	20050710				
Version 530L						D. DRUGS TESTED	
7. SPECIMEN NUMBER	8. COMPLETE SSN	9. TEST BASIS	10. TEST INFO	11. PRESCREEN	E. DISC CODE	F. ACCESSION NUMBER	G. RESULT
001	000-11-2005	IR	B				
002	000-44-4003	IR	B				
003	000-33-2010	IR	B BA 10 July 05 A				
004	000-22-2023	IR	B				
005	000-11-1002	IR	B				
006	000-11-3005	IR	A				
007	999-44-3001	IR	A				
008	000-11-2015	IR	B				
009	000-33-3007	IR	A				
010	000-33-3008	IR	A				
011	000-22-3007	IR	A				
012	000-11-4003	IR	B				
H. CERTIFICATION. I certify that I am a laboratory official, that the laboratory results indicated on this form were correctly determined by proper laboratory procedures, and they are correctly annotated.						(3) CERTIFYING OFFICIAL (Printed Name and Title)	
(1) SIGNATURE				(2) DATE SIGNED			

12. CHAIN OF CUSTODY		LAN	THRU	INSTRUCTIONS			
DATE (YYMMDD) a.	RELEASE BY b.	RECEIVED BY c.	PURPOSE OF CHANGE/ REMARKS d.	BLOCK	USA	USN/MC	USAF
(1) 050710	SIGNATURE <i>Brian Halder</i>	SIGNATURE	SHIPPED SPECIMENS TO FTDTL BY USPS	1 SUBMITTING UNIT	Message address of unit submitting urine samples		
	NAME BRIAN HALDER	NAME		2 ADDITIONAL SERVICE INFORMATION (SECOND ECHELON)	Do not use.	Message address of second echelon commander to whom submitting unit reports administratively.	Optional. May be used to identify the base POC.
(2)	SIGNATURE	SIGNATURE		3 BASE/ AREA CODE	Service code area.	Leave blank for future use.	Four-character Base Identification code (Ex. F-123). Comprises the first four characters of the full 10-character Base Identification Number (BIDN)
	NAME	NAME		4 UNIT IDENTIFICATION CODE	Unit Identification Code (UIC or RUC) of unit		Do not use
(3)	SIGNATURE	SIGNATURE		5 DOCUMENT/BATCH NUMBER	Do not use	Enter the locally assigned batch number. Each batch of 12 samples, or portion thereof, shall be assigned a separate number by the submitting unit.	3-digit batch number common to all specimens in the shipment (Ex. 501). Comprises the middle part of the full 10-character BIDN assigned to each specimen.
	NAME	NAME		6 DATE SPECIMEN COLLECTED	Enter the four-digit-year, two-digit-month, and two-digit-day that samples were collected by submitting unit.		
(4)	SIGNATURE	SIGNATURE		7 SPECIMEN NUMBER	Use number pre-printed on form.		Enter 3-digit sequential specimen number (last 3 characters of full BIDN).
	NAME	NAME		8 COMPLETE SSN	Full SSN of person from whom sample obtained.		
(5)	SIGNATURE	SIGNATURE		9 TEST BASIS	Indicate the testing premise to conduct the collection		
	NAME	NAME		10 TEST INFORMATION	Military: A= E1 - E4; B= E5 to E10; Civilian only: C= TDP Aviation; D= TDP Guard/Police; F= TD; ADAPCP Staff; G= other TDP; N= other nonmilitary	Leave Blank	Entry required only if additional testing is requested: F= Full Panel; S= Steroids; O= Other drugs- Provide clarification in attached message.
(6)	SIGNATURE	SIGNATURE		11 PRESCREEN	If screened (field tested) prior to submission and found positive, indicate P for positive or N for negative for drug(s) pre-screened. Leave blank if not screened prior to submission to lab.		Not used.
	NAME	NAME		12 CHAIN OF CUSTODY (LINE (1))			
(7)	SIGNATURE	SIGNATURE		a. DATE -Date of collection/shipment.			
	NAME	NAME		b. RELEASED BY - Signature and printed or typewritten name of the urinalysis coordinator having custody of the samples.			
(8)	SIGNATURE	SIGNATURE		c. RECEIVED BY - Use only if physical change of custody is occurring prior to shipment. Otherwise leave blank.			
	NAME	NAME		d. PURPOSE OF CHANGE/REMARK - Specify the mode of accountable transportation/system utilized to ship specimens to the lab.			
(9)	SIGNATURE	SIGNATURE		Note: If/when custody of specimens changes other than for a shipment (unless hand carried to the lab). Each change requires line number signatures in the (b) RELEASED BY and (c) RECEIVED BY blocks to document change in custody with comment in block (d). If a continuation sheet is necessary, it must contain information/signatures of blocks (a) - (d).			
	NAME	NAME		13 DAMAGE TO SHIPPING CONTAINER/DISCREPANCIES			
(10)	SIGNATURE	SIGNATURE					
	NAME	NAME					

**Drug Testing Program
Testing Register**

07/10/2005 1:06:43 PM
IR

Date of Collection T/M/D/Y	Batch And Specimen #	Tested Members Rank, Printed Name, SSN Signature	TPI	Observer's Printed Name and Signature	Comments and Disposition
07/10/2005	Batch: Spec: 0001 001	MSG Black, David 000-11-2005	IR	MICHAEL MYERSON	
		<i>David Black</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 002	1SG Bradley, Tom 000-44-4003	IR	MICHAEL MYERSON	
		<i>Tom Bradley</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 003	SFC Brooks, Archie 000-33-2010	IR	MICHAEL MYERSON	PROMOTED TO SGT ON 1 JUL 05
		SGT BH <i>Archie Brooks</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 004	SSG Budda, George 000-22-2023	IR	MICHAEL MYERSON	
		<i>George Budda</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 005	2LT Caldwell, Charlie 000-11-1002	IR	MICHAEL MYERSON	
		<i>Charlie Caldwell</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 006	PFC Campbell, Roger 000-11-3005	IR	MICHAEL MYERSON	
		<i>Roger Campbell</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 007	PVT Chipper, Christine 999-44-3001	IR	JESSICA JONES	
		<i>Christine Chipper</i>		<i>Jessica Jones</i>	
07/10/2005	Batch: Spec: 0001 008	SFC Conrad, Archie 000-11-2015	IR		TDY - NOT TESTED
07/10/2005	Batch: Spec: 0001 009	PFC Extra, Jake 000-33-3007	IR	MICHAEL MYERSON	1 ST ATTEMPT - SHORT 2 ND ATTEMPT - OK
		<i>Jake Extra</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 010	PFC Feeble, Matthew 000-33-3008	IR	MICHAEL MYERSON	
		<i>Matthew Feeble</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 011	PFC Fisher, John 000-22-3007	IR	MICHAEL MYERSON	
		<i>John Fisher</i>		<i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0001 012	MSG Green, Jake 000-11-4003	IR	MICHAEL MYERSON	
		<i>Jake Green</i>		<i>Michael Myerson</i>	

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3. BASE/AREA CODE	4. UNIT IDENTIFICATION CODE W	5. DOCUMENT/BATCH NUMBER 0002	6. DATE SPECIMEN COLLECTED YYYY MM DD 20050710		B. BATCH NUMBER	C. REPORT OF RESULTS	
Version 530L						D. DRUGS TESTED	
7. SPECIMEN NUMBER	8. COMPLETE SSN	9. TEST BASIS	10. TEST INFO	11. PRESCREEN	E. DISC CODE	F. ACCESSION NUMBER	G. RESULT
001	000-33-3012	IR	A				VOID BH 10 July 05
002	000-11-3009	IR	B				
003	000-44-3007	IR	A				
004	000-33-4006	IR	A				
005	000-33-3016	IR	B				
006	999-22-3004	IR	A				
007	000-22-3018	IR	A				
008	999-33-2005	IR	A				
009	000-33-3021	IR	A				
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(4)	SIGNATURE	SIGNATURE		5 DOCUMENT/BATCH NUMBER	Do not use	Enter the locally assigned batch number. Each batch of 12 samples, or portion thereof, shall be assigned a separate number by the submitting unit.	3-digit batch number common to all specimens in the shipment (Ex, 501). Comprises the middle part of the full 10-character BIDN assigned to each specimen.
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	NAME	NAME					
(9)	SIGNATURE	SIGNATURE		12 CHAIN OF CUSTODY (LINE (1))			
	NAME	NAME		a. DATE -Date of collection/shipment. b. RELEASED BY - Signature and printed or typewritten name of the urinalysis coordinator having custody of the samples. c. RECEIVED BY - Use only if physical change of custody is occurring prior to shipment. Otherwise leave blank. d. PURPOSE OF CHANGE/REMARK - Specify the mode of accountable transportation/system utilized to ship specimens to the lab. Note: If/when custody of specimens changes other than for a shipment (unless hand carried to the lab). Each change requires line number signatures in the (b) RELEASED BY and (c) RECEIVED BY blocks to document change in custody with comment in block (d). If a continuation sheet is necessary, it must contain information/signatures of blocks (a) - (d).			
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	NAME	NAME					

**Drug Testing Program
Testing Register**

07/10/2005 1:06:43 PM
IR

Date of Collection T/M/D/Y	Batch And Specimen #	Tested Members Rank, Printed Name, SSN Signature	TPI	Observer's Printed Name and Signature	Comments and Disposition
07/10/2005	Batch: Spec: 0002 001	PVT Jack, Dennis 000-33-3012	IR		SSN INCORRECT SEE BATCH 2 SPEC 9
07/10/2005	Batch: Spec: 0002 002	SFC James, Gary 000-11-3009 <i>Gary James</i>	IR	MICHAEL MYERSON <i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0002 003	PFC Knight, David 000-44-3007 <i>David Knight</i>	IR	MICHAEL MYERSON <i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0002 004	PVT McNeill, Archie 000-33-4006 <i>Archie McNeill</i>	IR	MICHAEL MYERSON <i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0002 005	SGT Novell, Charlie 000-33-3016 <i>Charlie Novell</i>	IR	MICHAEL MYERSON <i>Michael Myerson</i>	
07/10/2005	Batch: Spec: 0002 006	SPC Romeo, Gloria 999-22-3004 <i>Gloria Romeo</i>	IR	JESSICA JONES <i>Jessica Jones</i>	
07/10/2005	Batch: Spec: 0002 007	SPC Tuazon, John 000-22-3018	IR		NOT TESTED - ON LEAVE
07/10/2005	Batch: Spec: 0002 008	SPC X-Ray, Brenda 999-33-2005 <i>Brenda X-Ray</i>	IR	JESSICA JONES <i>Jessica Jones</i>	
07/10/2005	0002 009	PVT JACK, DENNIS 000-33-3021 <i>Dennis Jack</i>	IR	MICHAEL MYERSON <i>Michael Myerson</i>	

CERTIFICATE OF CORRECTION

MEMORANDUM FOR:

SUBJECT: Certificate of Correction

1. This letter is to certify the following corrections were made as indicated below for urine specimen enclosed with this shipment for testing.

2. REFERENCE: () BOTTLE LABEL () DD FORM 2624

DOCUMENT/BATCH _____ SPECIMEN _____

READS AS:
CORRECTED TO READ AS:

SIGNATURE: _____

DATE: _____

TITLE: _____

VERIFIED BY: _____

DATE: _____

TITLE: _____

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