

# Unit Risk Inventory Check-off Sheet

## Did you...?

- Meet the minimum requirements for number surveyed:
  - Actual unit strength of 50 or more—*at least 50 percent* of unit members completed surveys
  - Actual unit strength of 20-49—*the minimum number of unit members listed on page 5 of the URI Administration Instructions (dated 2/8/02)* completed surveys
  - Actual unit strength of less than 20—*do not survey unit.*
  
- Check that at least 12 months have elapsed since the unit's last survey date, if the unit has been surveyed before. *This includes surveys as part of another unit, for example, if the unit had been surveyed as part of a battalion before.*
  
- Make sure surveys were completed in No. 2 pencil.
  
- Include a cover sheet for each unit's surveys.
  
- Fill in all blanks on the cover sheet.